



**DIRECTIVE
FOR THE PROTECTION OF MEMBERS, STAFF AND GUESTS OF THE UNIVERSITY AGAINST
CORONAVIRUS INFECTIONS**

- HYGIENE GUIDELINE –

On 01.06.2022, the Presidential Board adopted the following guideline for the protection of members, staff, and guests of Leuphana University of Lüneburg from infections with the coronavirus (SARS-CoV-2).

The resolution replaces the previous hygiene guideline dated 28.03.2022 with validity from 01.06.2022.

Preamble

With the amendment of the Infection Protection Act of 18.03.2022, the recent amendments to the Lower Saxony Corona Ordinance, and the Corona Occupational Health and Safety Ordinance, which expired on 25.05.2022, the state-mandated protective measures to prevent the spread of the corona virus SARSCoV-2 have largely ceased to apply. With the change in legal requirements, Leuphana University of Lüneburg has also adapted its protection requirements.

For reasons of self-protection and the protection of others, Leuphana University of Lüneburg continues to ask its members, staff, and guests for a responsible and cautious behavior in dealing with the coronavirus. This includes, in particular, paying attention to the protection of persons that are at an increased health risk from infection with the coronavirus, and to take sufficient protective measures in individual cases.

The following are the precautionary measures required for general University operations.

The measures in this policy attempt to provide a pragmatic way of dealing with and best possible long-term establishment and maintenance of health and work situations and are constantly being further developed in dialogue. For activities for which no specifications are laid down here, further measures are to be taken, if necessary, based on risk assessments.

The legal and recommendation situation for the protection of the population from infection with the SARS-CoV-2 virus and for the containment of the pandemic will be continuously adapted to the state of medical knowledge and the development of the spread of the disease. Essential directives for the university are:

- The state of Lower Saxony with regulations and information:
<https://www.niedersachsen.de/Coronavirus>



- The county of Lüneburg with general decrees and recommendations:
<https://corona.landkreis-lueneburg.de/>
- The Robert Koch Institute (RKI) with information on the disease and recommendations:
https://www.rki.de/DE/Content/InfAZ/N/Neuartiges_Coronavirus/nCoV.html

More stringent legal requirements always take precedence over the measures mentioned here.

Information is also updated at www.leuphana.de. The translation of legal requirements into concrete recommendations and their publication can, however, take several days in each case.

All staff and members of the university are asked to inform themselves regularly about the current requirements.

Inviting parties are kindly asked to inform guests and service providers about the required protective measures.

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1. INFORMATION ABOUT THE DISEASE

Main route of transmission

Via droplets and aerosols that are inhaled.

Common symptoms



are cough, fever, rhinitis, disturbance of sense of smell and/or taste.

Risk groups

are especially elderly or persons with previous illnesses.

Source: RKI, 04.04.2022

2. REQUIREMENTS AND RECOMMENDATIONS FOR PROTECTIVE MEASURES

2.1 Presence

University property may not be entered by persons,

- Who are required by state law to be segregated,
- with Covid-19 disease symptoms unless they have been medically determined to be of no concern.

2.2 Minimum Distance

The University further recommends a minimum distance between individuals of 1.5 m, of 2.0 m in the case of heavy physical work or sporting activities, and to avoid physical contacts such as handshakes, hugs, etc., should be avoided as much as possible.

2.3 Respirators

The University strongly recommends that all members, staff, and guests wear FFP2 or medical respirators if a minimum distance of 1.5 meters cannot be maintained.

Participants in courses are also required to wear FFP2 or medical respirators during courses and on the way to and from the courses. Instructors may waive the requirement to wear respirators provided that they maintain a minimum distance of 1.5 m from other persons.

2.4 Ventilation

If event rooms have ventilation systems, these are switched on by the building management system during use of the room by means of a time program and operated at 100% capacity and without recirculation. Event rooms which are not equipped with ventilation systems shall be provided by Building Management with instructions on the required window ventilation.

Event rooms not equipped with ventilation systems are to be ventilated at the instigation of the instructor or the person responsible for an event, when the first yellow diode of the CO₂ traffic light lights up - otherwise at intervals of 20 min for 3 to 10 min (shorter ventilation times at low outside temperatures) - as well as after events by shock ventilation or comparably by continuous ventilation. All windows are to be fully opened in the case of forced ventilation and 1/3 of the windows must be opened completely.



2.5 Hand Hygiene

All persons present in the university are requested to practice careful hand hygiene.

Hands are to be washed, if possible, but may also be disinfected.

2.6 Catering

Food shall be provided in such a manner as to preclude contact by more than one person and droplet contamination is prevented.

2.7 Work organization

Simultaneous use of offices, laboratories, workshops, and other recreation rooms by several employees of the university is to be reduced to the minimum necessary for operations.

Meetings and gatherings in presence are possible.

Workstations shall be positioned so that persons are not seated vis-à-vis each other at a close distance or face each other. If this is not possible, partitions (e.g., mobile room dividers, acrylic glass panels) or respirators must be worn.

If possible, working groups that work closely together should be arranged and limited in size so that the respective work area can carry out essential activities even if one group fails.

The use of external personnel must be coordinated in such a way that contact with employees and students is minimized, e.g. through spatial or temporal separation.

2.8 Vaccinations

The University, in accordance with the recommendations of the appropriate health authorities, continues to strongly recommend that students be vaccinated against Covid-19, unless there are medical reasons not to be vaccinated. In particular, booster vaccinations appear to continue to provide good protection against severe courses of covid-19 disease, especially after booster vaccination.

3. BEHAVIOR IN CASE OF INFECTION, SUSPECTED INFECTION, RISK OF INFECTION

In the event of infection, suspicion of infection, or risk of infection, follow state law requirements and the instructions of the responsible public health department. Affected persons are requested to inform relevant contact persons themselves. Participants of events are not considered as relevant contact persons, if the event rooms were sufficiently ventilated and all persons present were wearing an FFP2 or medical respirator (with the exception of exception of lecturers, provided they maintain a distance of 1.5 meters from persons). In the case of infections, the previous regulations for proving illness apply.



Employees who are ill and employees who are reasonably suspected of being infected, please contact Human Resources (dagmar.ruether@leuphana.de), their supervisor and Occupational Health and Safety (dagmar.ruether@leuphana.de) and the occupational health and safety department (arbeitssicherheit@leuphana.de) using the same e-mail address.